

## Appendix C. Code of Ethics

- Church Personnel will strive to exhibit the highest Christian ethical standards and personal integrity in their day-to-day work and personal lives, supporting the teachings, disciplines and traditions of the Catholic Church.
- Church Personnel shall strive to conduct themselves in a professional and respectful manner in both church and work environments avoiding any flagrant or public misconduct.
- Church Personnel will provide a professional work environment that is free from physical, psychological, written, or verbal abuse.
- Church Personnel will respect the integrity of all individuals and protect the confidentiality and privacy of all information to which they have access to.
- Church Personnel will not take unfair advantage of a pastoral relationship for their own benefit.
- Church Personnel will not physically, sexually or emotionally abuse anyone.
- Church Personnel will not neglect a minor or vulnerable adult who is in their care.
- Church Personnel will share concerns about inappropriate behavior **by other Church Personnel** with their pastor/parish coordinator, their administrator, their principal, or in cases where the behavior directly involves these people, with **the Moderator of the Curia**.
- Church Personnel will report any suspected abuse or neglect of a minor or vulnerable adult (except for information obtained in confession or "Privileged Communications" as described in **Section V-D-5)(Page 12)** after reviewing **Section VI – A (Page-13)**

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## Acknowledgement

I hereby acknowledge receipt of the **revised** Policies on Ethics and Integrity in Ministry adopted by the Diocese of Portland and effective 3/1/2010. I voluntarily agree to abide by these policies and conduct myself in complete accordance with them.

Please Print

Date \_\_\_\_\_

Name \_\_\_\_\_

Position \_\_\_\_\_

Signature \_\_\_\_\_

Name of Parish, School or Other \_\_\_\_\_

City \_\_\_\_\_

**(Please return signed form to Diocese of Portland – 510 Ocean Ave. – Portland, ME 04103 – Attention: Safe Environment Coordinator)**

**\*Please note – This form is found on the Diocese website under Child/Youth Protection. Please print out and keep all copies, returning only the last page as shown above.**