

## Funeral Planning Worksheet

*All page references are to the Parish of the Holy Eucharist Funeral Planning Guide.*

Deceased Person: \_\_\_\_\_ Date of Funeral: \_\_\_\_\_

Funeral Time: \_\_\_\_\_ Location: \_\_\_\_\_

Officiating Priest or Deacon: \_\_\_\_\_

Family Contact: \_\_\_\_\_

### Casket or Urn

*Please check the appropriate box for your situation.*

- a. My loved one will be buried, and the casket will be present for the funeral.
- b. My loved one will be cremated, but we are renting a casket to be used for the funeral, with the cremation later.
- c. My loved one will be or has been cremated, and the cremains will be present at the funeral in an urn.
- d. It is not possible for the remains of my loved one to be present at the funeral due to extraordinary circumstances. This will be a memorial Mass.

### Burial or Internment of Remains

**Please note: the scattering of cremated remains is not permitted (see p. 9)**

*Please check the appropriate box for your situation.*

- a. Burial of the casket or cremains will immediately follow the funeral.
- b. Burial of the casket or cremains cannot take place until spring.
- c. Burial of the casket or cremains will take place far away and consequently will not immediately follow the funeral.

## Cemetery

Name of Cemetery: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_

Catholic Cemetery?  YES  NO

## Reading Selections

*If you are choosing the readings, please indicate your selections below by writing the corresponding label of the reading you've chosen (e.g., C1, E5). If the funeral is during the seven weeks following Easter Sunday, choose the First Reading from options C8–11.*

**First Reading:** C1–C7 or C8–11 (Easter Season, only) \_\_\_\_\_

**Second Reading:** E1–E15 (pp. 25–34) \_\_\_\_\_

## Roles in the Funeral Liturgy

*Are there family members or friends who would like to be involved in the liturgy?*

- We would like the parish to supply all needed roles in the funeral liturgy.
- We would like the parish to fill some of the roles and we would like to involve those named below.
- We would like to fill the listed roles with those named below.

## Presentation of the Gifts

*Two persons (family or friends who are Catholics in good standing):*

1. \_\_\_\_\_ 2. \_\_\_\_\_

**Readers**

*Readings (ideally this would be someone who is already a reader at Mass)*

Reader for the **First** Reading: \_\_\_\_\_

Reader for the **Second** Reading: \_\_\_\_\_

Reader for the **Universal Prayer**: \_\_\_\_\_

**Words of Remembrance** (see p. 14): \_\_\_\_\_

*In preparation, the one giving the words of remembrance should read the guidelines on pp. 14–15, of the POTHE Funeral Planning Guide. He/she should be aware that the words of remembrance will be given five minutes **prior** to the funeral Mass, and should reflect on the deceased’s faith, family, and values.*

If there is a casket:

**Placing the Pall** \_\_\_\_\_

**Pall Bearers**

1. \_\_\_\_\_

2. \_\_\_\_\_

3. \_\_\_\_\_

4. \_\_\_\_\_

5. \_\_\_\_\_

6. \_\_\_\_\_

## Music

*Please check one of the boxes below indicating your choice.*

- I would like the music ministers to choose appropriate hymns for this funeral on behalf of my family.
- We would like to choose the following hymns from the options listed.

*Please write the number of the hymn as listed in the planning guide*

**Entrance Hymn** (see p. 37, options 1–15) \_\_\_\_\_

**Responsorial Psalm** (see p. 38, options 16 or 17) \_\_\_\_\_

**Offertory Hymn** (see p. 38, options 18–37) \_\_\_\_\_

**Communion Hymn** (see p. 39, options 38–55) \_\_\_\_\_

**Final Commendation** (see p. 39, options 56–58) \_\_\_\_\_

**Recessional Hymn** (see p. 39, options 59–72) \_\_\_\_\_

Additional Notes/Comments:

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